

# TRADE FORM

## ROYAL PALM CLUB

J.E. IRAUSQUIN BLVD 79  
NOORD, ARUBA  
TEL : 011-297-526-3900  
EMAIL : ts.aru@riu.com

Name: \_\_\_\_\_

RPC Contract Number (4 digit #): \_\_\_\_\_

Week(s) Number (Fri. to Fri.) requesting to trade into (see calendar): \_\_\_\_\_

Year requested week is to take place: \_\_\_\_\_

Fixed Week: \_\_\_\_\_ Unit Number: \_\_\_\_\_

Special Notes: \_\_\_\_\_

\_\_\_\_\_

**Please note:** All Trades requests **MUST** be submitted on a Trade form by Email. You may only trade within the same year. Trade requests are accepted one year in advance to the date of your fixed week/requested week and up to 90 days prior to the requested week. If the week you are requesting to trade is after your fixed week please submit accordingly. Once a Trade week is requested and confirmed, payment must be made within 10 days. Your fixed week will automatically be cancelled when a Trade is processed. If we are unable to confirm your trade, you will remain in your fixed week. Apartment numbers will not be assigned until check-in.

**Please note:** All Trade requests **MUST** be submitted on a Trade Form by email. Trade requests are accepted one year in advance of the requested week but must be submitted no later than 90 days prior. Members have the right to use a week in their specific bedroom type unit and specific floor based on availability. Unit numbers will not be assigned until check-in.

Once a confirmation is issued, a \$50.00 Trade fee + \$25 Admin fee must be received within 10 days by Credit Card. All fees are nonrefundable once received. If payment is not received within 10 days, your Trade will be canceled.

MASTERCARD, VISA & DISCOVER require payment thru the Link System. AMEX is payable on a Credit Card Form emailed to Karina.

**A Trade may not be cancelled once it has been processed. It may not be moved to another week.**

By submitting this request, I understand that all Trades are *based on availability* and *are on first come first serve basis*. This form states that "I intend to Trade my fixed week(s) for the week(s) I am requesting on this form and if available, I will be contacted by email. I also understand that before my request can be processed all maintenance fees, late fees and outstanding balances must be current. If fees are not current by the date of confirmation, trade will not be permitted.

Once you have read all of the above, please sign below which will confirm you have read, understood and acknowledge the information contained on this form.

Member Signature: \_\_\_\_\_

Member Email: \_\_\_\_\_

Member Phone Number: \_\_\_\_\_

**SCAN & EMAIL ts.aru@riu.com**